

## SUPERVISOR VERIFICATION FORM AND STUDENT FINAL INFORMATION

### CERTIFICATE PROGRAM IN COLLEGE COUNSELING

The following form must be completed at the end of the practicum course by the same Supervisor who signed the proposal form. Please download the form and give it to your supervisor. Once your supervisor returns it to you make sure to upload this form in your practicum course as part of your final course assignment. Do not send/email this form to instructor or the program.

#### Supervisor Verification

This is to verify that (*student's name*) \_\_\_\_\_ has successfully completed \_\_\_\_\_ hours of fieldwork under my supervision.

(Minimum of 65 onsite hours, unless otherwise specified in the Practicum Proposal, at the time of approval)

School/Setting Name: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Title: \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_ Supervisor's Phone #: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### Student Information

Be sure to verify your name and mailing address in your UCLA Extension student profile. To view your student profile, login at [www.uclaextension.edu](http://www.uclaextension.edu). Student Services will issue your certificate in the name found in your student profile and will ship your certificate to the preferred address in your student profile. Be sure to update your information if needed.

If you need assistance updating your student profile, contact Student Services at 310-825-9971 or [records@uclaextension.edu](mailto:records@uclaextension.edu).